



# NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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To: ALL MEMBERS OF THE NEWPORT AND CARISBROOKE COMMUNITY COUNCIL

You are hereby summoned to attend a **MEETING of NEWPORT and CARISBROOKE COMMUNITY COUNCIL** to be held on **MONDAY, 4<sup>th</sup> SEPTEMBER 2023** commencing at **6.45pm**. This meeting will be held at **64 High Street, Newport**.

A handwritten signature in black ink, appearing to read 'Joshua Tombleson'.

**Joshua Tombleson, Clerk to the Community Council**

Tuesday, 29<sup>th</sup> August 2023

Email: [clerk@newportwight.org.uk](mailto:clerk@newportwight.org.uk) Tel: 01983 559119

Please note the meeting will be audio recorded (except any part of the meeting from which the press and public are excluded) and will be available on the Community Council's website for six months.

## **PUBLIC QUESTION TIME**

Prior to the council meeting commencing there will be an opportunity of up to 15-minutes for members of the public to make comments and to ask questions of the Community Council.

## **AGENDA**

1. Apologies
  - To receive and approve apologies for absence.
2. Environment Officer
  - To be introduced to the new environment officer for Newport & Carisbrooke, Sophia Hellyer.
3. Shaping Newport Survey
  - To receive an update on Shaping Newport and the results of the Shaping Newport survey from Pete Fellows.
4. Declarations of pecuniary and non-pecuniary interest
  - To receive members' declarations of pecuniary and non-pecuniary interest.
  - To receive and consider any written requests for dispensation.
5. Minutes of the last meeting

- To approve the minutes of the Full Council Meeting held on 3<sup>rd</sup> July 2023. (Paper A)
- Matters arising (for information only).

#### 6. Finance

- To approve payments in July and August 2023. (Papers B1 and B2)
- To receive the income and expenditure report to 31<sup>st</sup> August 2023. (Paper C)
- To receive the balance sheet for July and August 2023. (Papers D1 and D2)
- To consider a grant application from Victim Support for £100 to purchase security items such as door alarms, personal alarms and window alarms. Supported by Cllr. Brodie. (Paper E)
- To receive the summary of quotes produced by the deputy clerk for the ground's maintenance tender, and consider approving the following recommendation from the Assets & Facilities committee: (Paper F)

**Members of the Assets & Facility committee recommend that NCCC agree the officer recommendation of contractor D2 for Clatterford, Downside, Victoria Recreation ground, Vectis Field and Nine Acres, whilst appointing contractor E for Medina Riverbank.**

- To consider the allocation of £15,000 as part of the 2024/2025 budget to support a D-Day/Summer event at Victoria Recreation ground in June 2024- Cllr. Price. (Paper G)

#### 7. Housing Needs Survey

- To consider undertaking a Housing Needs survey for Newport & Carisbrooke- Cllr. Brodie.

#### 8. Youth Trust Wellbeing Boxes

- To receive and update on the youth trust Wellbeing Boxes- Cllr. Lowthion. (Paper H)

#### 9. Shaping Newport

- To receive an update from the Shaping Newport Representatives.

#### 10. 64 High Street

- To receive a verbal update from the Clerk on any activities related to 64 High Street and invite members to put forward any ideas/feedback that they have regarding the building.

#### 11. Cost of Living

- To feedback and discuss the support being provided by local external bodies during the current cost of living crisis.

#### 12. Assets and Facilities Committee

- To receive the draft minutes of the Assets and Facilities Committee held on 18<sup>th</sup> July 2023. (Paper I)

13. Clerk's Report

- To receive a verbal update from the Clerk on any items of interest.

14. Reports from Outside Bodies

- To receive members' reports from outside bodies, including IWALC.

15. Members' Questions

- To receive any questions from members concerning the business of the Community Council, on any matter affecting the parish, which is not elsewhere on the agenda for this meeting.

16. Health and Safety

- To receive an update on any health and safety matters arising.

17. Next Agenda

- To receive items for the next agenda.

18. Next Meeting – Date, Time, and Location

- The next meeting of full council will take place at 64 High Street on Monday 2<sup>nd</sup> October 2023, commencing at 6.45pm.

**19. Exclusion of the Public and the Press To move the following motion: That due to the confidential nature of the business about to be transacted it is in the public interest that the public and press be excluded, and they are instructed to withdraw in accordance with the requirements of the Public Bodies (Admission to Meetings) Act 1960 s1(2) and Standing Order 63.**

20. Staffing

- To consider and approve an updated job description and salary amendment for the maintenance officer role. (Papers J1 and J2)